

COLLEGE of VISUAL ARTS

FACULTY RECOMMENDATION FORM INTERNSHIP PROGRAM

Each internship applicant is required to submit two faculty recommendations to the internship coordinator prior to registering for internship credit. These recommendations are for CVA internal use only, i.e. the internship sponsor will not be privy to the information disclosed about the student.

Faculty Name: _____ *please print* Dept: _____

I have known the applicant, _____ (*student name*), for _____ (*number of*) semesters and have taught the applicant in _____ (*number of*) courses.

Please check the box that best describes your recommendation:

Based on my experience with this student, I recommend the student: Highly Reluctantly Refrain
Please explain.

Please answer the following questions to the best of your knowledge: (5=very high; 1=very poor)

How would you rate the student's academic performance?

1 2 3 4 5

How would you rate the student's motivation, effort, and overall work ethic?

1 2 3 4 5

How would you rate the student's abilities in the practical skills needed for the internship?

1 2 3 4 5

How would you rate the student's potential for professional demeanor, appearance, and interpersonal skills?

1 2 3 4 5

Please share any other concerns you have about this student's internship application and suitability.

Faculty signature: _____ Date: _____