

CVA CONTACT INFORMATION FOR FACULTY

Faculty Support

Nancy DeBernardi, Executive Assistant, Model Coordinator, Faculty Support
344 Summit – 1st Floor
nancyd@cva.edu
651.757.4008

Registrar: Maintains academic records, prepares class schedules, provides registration services, produce transcripts and diplomas, verify enrollment, and address FERPA concerns.

Lois Caneday, Registrar
344 Summit – 2nd Floor
lcaneday@cva.edu
651.757.4031

Thea Munoz, Registrar's Assistant
344 Summit – 2nd Floor
tmunoz@cva.edu
651.757.4032

Financial Aid

651.757.4020

David Woodward, Director of Financial Aid
344 Summit – 2nd Floor
dwoodward@cva.edu
651.757.4021

Val Youngquist, Assist. Dir of Financial Aid
344 Summit – 2nd Floor
valy@cva.edu
651.757.4022

Business Office

Maintains student accounts, sending billing statements, receiving payments, disbursement of student loan funds, and processing departmental accounts.

Sibyl Roche, Controller
344 Summit – 2nd Floor
sjroche@cva.edu
651.757.4050

Joe Keegan, Accounting Assistant
344 Summit – 2nd Floor
jkeegan@cva.edu
651.757.7052

Student Life: Provides student-centered support and referral services, is a confidential resource for students, available for a range of student-services including conflict mediation and assisting students in adjusting to college life. Advisor for international and exchange students, oversees Disability Services, Student Government, campus activities, and the Peer Mentoring Program and manages the student lounge in the Blair Arcade building. The Office is open throughout the year. To ensure that a student's need is met, it is best for a student to make an appointment. Walk-in visits are always welcome on a first-come, first served basis.

Anne White, Director for Student Life
165 Western Avenue – Room 603
awhite@cva.edu
651.757.4049

Computers/Technology

Barbara Szurek, Executive
Director of Technology
344 Summit – 3rd Floor
bszurek@cva.edu
651.757.4044

Jerome Strand, Computer
Specialist
344 Summit – 3rd Floor
jstrand@cva.edu
651.757.4047

Carol Zen, Macintosh Support
Specialist/Webmaster
344 Summit – 3rd Floor
carol@cva.edu
651.757.4044

External Relations

Demeri C. Mullikin, Director of External Relations,
Alumni Relations, Marketing, Development,
344 Summit – 2nd Floor
dmullikin@cva.edu
651.757.4004

DJ Vail
Website & Market Coordinator
344 Summit – 1st Floor
djvail@cva.edu
651.757.4023

Community Education

Susan Robinson, Community Ed Coordinator
344 Summit – 2nd Floor
srobinson@cva.edu
651.757.4054

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Grievance/Equal Opportunity:

Students, faculty, and staff who wish to convey a concern or make a complaint should contact CVA's conflict resolution officer.

Sue Short, Vice President and General Counsel
344 Summit Avenue-1st Floor
sshort@cva.edu
651.757.4003

Gallery

Rosemary Kimball, Gallery Director and Special Events Coordinator
173 Western Avenue North – Lower Level
gallery@cva.edu
651.757.4080

Library

Kathryn Heuer, Library Director
Library Building – 2nd Floor
kheuer@cva.edu
651.757.4061

Jean Curtis-Neitz, Assistant Librarian
Library Building – 2nd Floor
jeancn@cva.edu
651.757.4062

Physical Plant

Shawn Leko
Executive Director of Safety and Physical Plant
shawn@cva.edu
612.961.4055

Grant Mason
Maintenance Assistant
gmason@cva.edu
612.308.6201

Internships

Kristina Mooney, Internship & Housing Coordinator
Blair Arcade Building – Room 602
651.757.4064
careers@cva.edu

Hours: Mon – 8:30 a.m.-3:30 p.m., Wed – 8:30-10:30 a.m.
and Fri – 9:30 a.m.-3:30 p.m.

Learning Resource and Writing Center (LRC): Students may consult with the LRC staff about all types of academic skills, including writing, critical reading, research, note-taking, study skills, time management, and test-taking strategies. Individual consultations, academic skills workshops, and seminars are also offered periodically.

Kelly Hulander, Writing & Study Skills
khulander@cva.edu

Hours: Mon-Thurs – 11 a.m.-12 p.m., Mon & Wed – 5:30-7:30 p.m. and Fri – 10 a.m.-4 p.m.

Tad Paterson, Writing & Study Skills
LRCtutor@cva.edu
Blair Arcade Building – Room 605

Digital Tutor: Available to assist students with basic computer and software questions. The tutor is available in the Blair Arcade Building Tutor Room during the following hours:

Adam Fuchs, Digital Design
Blair Arcade Building – Room 608
dtutor@cva.edu

Hours: Mon-Thurs – 11 a.m.-12 p.m., Mon & Wed – 5:30-6:30 p.m. and Fri – 10 a.m.-4 p.m.

Admissions

Works with prospective students and applicants, schedules campus visits, class shadowing, and distribution of materials.

Main number: 651.757.4040

Elyan Paz, Director of Admissions
Also works with PSEO Students
344 Summit - 1st Floor
epaz@cva.edu
651.757.4041
